

Michigan School Band and Orchestra Association

District V

2020-2021

District Handbook

September 2020

Members and Colleagues,

The Executive Board of District V hopes this packet of forms, information, and rules will make your school year go more smoothly. We have included our district activities, dates, locations, and chair people.

When entering students in a festival, please remember District Solo & Ensemble and District Band & Orchestra Festival **MUST** be entered **ONLINE**. Appropriate entry fees must be sent along with the printed invoice. The invoice must include your principal's signature. The entry and fee must be postmarked by the deadline stated in our District V Handbook in order to avoid being disqualified from festival participation. **It is strongly recommended directors send entries and fees via registered mail with a return receipt, so there is a confirmation of receipt.** It is a good idea to always keep a copy of your entry forms for your own files.

If you find yourself in doubt, please do not hesitate to call a member of the Executive Board. We are here to help you. Remember all deadlines are firm. If you are in need of help because something is going wrong and you find it difficult to make a deadline, please call the state office immediately **BEFORE** the deadline and they will help you out. The state office number is: 1-800-9-MSBOA-9. Then please call the member of the District Executive Board or the Chairperson in charge of the event and communicate your dilemma with them too.

Heidi Schlosser	President
Eric Clauder	1 st Vice-President for Band and Orchestra
Eric Attard	2 nd Vice-President for Solo and Ensemble
Josephine Bossenberger	3 rd Vice-President for Adjudicators
Amanda Thoms	4 th Vice-President for Orchestral Activities
Matt Wicke	Secretary
Steven Shaw	Treasurer
Jeanine Ignash	Past President

District V, MSBOA Officers 2020-2021 & List of Committee Chairs

President: Heidi Schlosser
(filling previous 2nd term, expires 2021)
Home Address: 3292 Paulan Dr.
Bay City, MI 48706
Home Phone: (989) 529-0025
School: Auburn Bay City Western HS and MS
School Phone: (989) 662-4481 ext. 6195
e-mail: schlosserh@bcschools.net

1st Vice-President for B & O: Eric Clauder
(1st term, expires 2022)
Home Address: 8145 Springdale Drive
White Lake, MI 48386
Cell Phone: (248) 884-1275
School: Frankenmuth HS and Rittmueller MS
School Phone: (989) 652-9955 x1811
e-mail: EClauder@fmuthschools.com

2nd Vice-President for S & E: Eric Attard
(2nd term, expires 2021)
Home Address: 5401 Wallbridge Ln.
Midland, MI 48640
Cell Phone: (248) 863-7404
School: Midland Dow HS/Northeast MS
School Phone: (989) 923-5772
e-mail: attardej@midlandps.org

3rd VP for Adjudication: Josephine Bossenberger
(1st term, expires 2022)
Home Address: 3402 Boston St.
Midland, MI 48642
Cell Phone: (734) 716-5678
School: Bullock Creek HS and MS
School Phone: 989-631-2340 x1523
e-mail: bossenbergerj@bcreek.org

**4th Vice-President for
Orchestral Activities:** Amanda Thoms
(2nd term, expires 2022)
Home Address: 1014 Elizabeth St.
Midland, MI 48640
Home Phone: (989) 550-5126
School: Midland Dow HS/ Jefferson MS
School Phone: (989) 923-3740
e-mail: thomsam@midlandps.org

Secretary: Matt Wicke
(2nd Term, expires 2021)
Home Address: 1131 W. Walnut St.
St. Charles, MI 48655
Cell Phone: (989) 295-4711
School: St Charles HS and MS
School Phone: (989) 865-8905
e-mail: wickem@stccs.org

Treasurer: Steven Shaw
(5th term, expires 2022 – no term limit)
Home Address: 4899 Audubon
Saginaw, MI 48638
Cell Phone: (989) 341-3896
School: Freeland Community Schools
School Phone: (989) 695-2586
e-mail: shaws@freelandschools.net

Past President: Jeanine Ignash
Home Address: 6027 Winegar Rd.
Perry, MI 48872
Cell Phone: (248) 345-1834
School: Ovid-Elsie HS and MS
School Phone: (989) 834-2271 x1851
e-mail: jeanine.ignash@ovidelsie.org

Committee Chairs

F.I.C. – Chelsea VanderGraaff
Marching Band – Chris O’Connell
Music Ed – Josephine Bossenberger
Member Emeritus – Eric Clauder
All-Star Weekend – Chelsea VanderGraaff
Mentor – Eric Clauder

Michigan School Band and Orchestra Association District V

Operational Policies

1. **All MSBOA State policies, appearing in the Yearbook, will be considered District policies except where otherwise noted.**

2. **Festival Entry Deadlines:**

All District Festival applications must be postmarked or delivered to the District Officer by the deadline listed in the district handbook. A school that fails to meet the specified deadline date, for any reason whatsoever, may enroll in the festival for an extended limited time of one week by paying a **\$25.00 per event** late entry fee (for solo & ensemble and marching band festivals, with a maximum of \$100.00 per school) or a **\$100.00 per event** late fee (band & orchestra festival). The director must telephone the district festival chairman and inform him/her of the forthcoming application prior to the end of the extended limited week. The application must be postmarked or delivered to the appropriate address no later than the Friday following the original deadline.

In the case of an unscheduled school closing during the week immediately preceding the deadline, the deadline for assessing the late entry fee will be adjusted an equal number of days. The “extended” second week final deadline will not be adjusted. An administrator’s verification of the dates that the school was closed must accompany the application.

A festival application is acceptable when all on-line entry forms have been completed, an administrator has signed where appropriate, and the check is received.

Barring the late entry provision of one week, a school will not be allowed to enter a festival.

3. **Use of Student Teachers:**

District V recognizes the important role its members play in mentoring university student teachers. Participation in district activities while under the guidance of the supervising teacher is valuable experience. However, district festival work assignments are for the district member to fulfill. A student teacher will NOT be considered a suitable substitute for a district member. They can, and should, attend, observe, and may participate under their mentor’s direct supervision in tasks such as running a room and announcing ensembles.

4. **Work Assignments:**

Each district member, after entering students in a festival or district event such as All-Star Weekend, will be given a work assignment designed to promote the smooth operation of the festival. It is the member’s responsibility to complete this assignment as outlined in the MSBOA Yearbook. (See MSBOA Festival Worker Policy.) This

includes attendance at the worker meeting held at the festival site. Failure to fulfill this work assignment will result in disciplinary action against the member.

5. District V All-Star Weekend

The All-Star Weekend selection committee will consist of the chair, the district Past President, and two members at large, appointed by the district President.

6. Adherence to Festival Rules

Each director is expected to follow the rules outlined in the State Yearbook. Each festival participant and its director are expected to conform to rules of good conduct, i.e., observance and care of property, proper behavior patterns and adherence to ALL rules. If a serious infraction has occurred, appropriate action will be taken up to and including disqualification from participation in festivals.

NOTE: Once an event has been accepted for an MSBOA Festival, there will be no refund of fees should the event cancel. Work assignments must be fulfilled regardless.

The Michigan School Band and Orchestra Association District V has their own Constitution and By Laws. They can be found on our district website: **www.dist5.msboa.org**

Solo and Ensemble Festival

District V Solo and Ensemble Festival Dates and Locations:

JUNIOR HIGH Bay City Western Middle School
Saturday, May 8, 2021
SENIOR HIGH St. Johns High School
Saturday, February 13th, 2021

*****ALL ENTRIES MUST BE DONE ONLINE*****

Deadlines (Postmark) for Entries:

JUNIOR HIGH: March 5, 2021
SENIOR HIGH: December 4th, 2020

Festival Fees: Make check payable to **MSBOA DISTRICT V TREASURER** (no P.O.'s or "promises" will be accepted).

Type of Event	Fee	Type of Event	Fee
Piano Solo	\$15.00	Quintet	\$25.00
Solo	\$12.00	Sextet	\$30.00
Duet	\$16.00	Septet	\$35.00
Trio	\$21.00	Octet	\$40.00
Quartet	\$24.00	Chamber Ensemble	\$5.00 per person

Mail completed application, computer forms and check to:

Eric Attard
NE Middle School
1305 Sugnet
Midland, MI 48640

Reminder: Medal Awards are included in the entry prices. No additional monies are needed to purchase Medals.

Complete rules and information can be found in the MSBOA 2020-2021 Yearbook. As a qualifying festival, **the District must observe all State rules as found in the Yearbook as well as current Federal copyright laws.**

Note: Junior High events must be a minimum of 1 ½ minutes in length.
Senior High events must be a minimum of 2 minutes in length.

Solo and Ensemble Information-Page 2

The following are some of the rules which are commonly the cause of misunderstandings, please go over them carefully:

1. A student may enter a maximum of three (3) events. If a student enters more than one solo, the solos must be on different instruments. Students may perform in two (2) Chamber Ensembles in addition to the above.
2. High school and junior high district festival performers will be allowed 6 minutes for setting up, tuning, and playing the event. The adjudicator will have an additional two (2) minutes for comments and completing the sheet.
3. Solos need not be memorized.
4. Repeats, D.C.'s, or D.S.'s may NOT be added to the music to meet minimum time requirements.
5. Each event MUST provide the adjudicator with an ORIGINAL copy of the solo or an ORIGINAL Full Score (aligned) of an Ensemble, with every measure numbered, or no rating will be given. Check the Yearbook for details.
6. If an accompanying piano part is published for an event, it MUST be played as part of the performance or no rating will be given.
7. Ensembles MUST perform with ONLY ONE person per part as defined by the score.
8. Chamber Groups do not have to play music from any designated list – free selection is permitted. Note the minimum and maximum time limits listed for Chambers in the Yearbook. However, any chamber music that is taken from the MSBOA “Suggested List” meets all qualifications for performance, regardless of performance time.
9. All parts written for an ensemble must be played.
10. Sixth grade students are not allowed to participate in Solo and Ensembles.

Band and Orchestra Festival Information

District V Band and Orchestra Festival Dates and Locations:

March 5th and 6th, 2021: Bay City Western HS & Perry HS

March 12th and 13th, 2021: St. Johns HS & Frankenmuth HS
(only 2 will be selected based on registration)

******ALL BAND AND ORCHESTRA ENTRIES MUST BE COMPLETED ON-LINE******

REGISTRATION OPENS January 4th, 2020

Deadline (Postmark) for ALL entry materials (including check): January 22, 2021

Late Registration Deadline: January 29, 2021

Festival Fees: Make checks payable to **MSBOA DISTRICT V TREASURER**

All Junior High Ensembles	\$130.00
Senior High Class C and D	\$130.00
Senior High Class AA, A, and B	\$140.00

Although purchase orders are accepted at the state level, District V does not accept purchase orders due to a lack of resources to follow the paper trail.

Mail Completed application (one copy) and check (no P.O.'s or promises) to:

**Eric Clauder
Frankenmuth High School
525 E. Genesee
Frankenmuth, MI 48734**

Rules and other information can be found in the MSBOA 2018-2019 Yearbook. As a qualifying festival, the District must observe all State rules as found in the current Yearbook.

A school that fails to meet the specified deadline date, for any reason whatsoever, may enroll in the District Festival for an extended limited time of one week by paying a \$100 per event late entry fee. The director must telephone Eric Clauder informing her of the forthcoming application prior to the original deadline. The application must be postmarked or delivered to Eric Clauder no later than the Friday following the original deadline.

Barring the late entry provision of one week, late entries will not be accepted.

Be sure to check the 2020-2021 MSBOA Basic Music List for required music. This can be found online.

PLEASE DO NOT FORGET YOUR WORK ASSIGNMENT

MSBOA District V

Teacher of the Year Nomination Form

Qualifications for teacher of the year are as follows:

1. Fundamental musicianship of the highest caliber.
2. Service to students.
3. Service to the community.
4. Service to the profession.
5. Consistency in the above categories for a number of years.

After the deadline, all entries will be forwarded to the person(s) administering the district web page where they will be made available for all members to see. Copies of each of the nominees will be made available at the Spring Meeting where the membership will be given a ballot and vote. Nominations must be submitted by the established deadline. Nominations from the floor will NOT be accepted. You may nominate any director from within or outside our district.

Please complete the following form and mail it to:

Heidi Schlosser
500 W. Midland Rd.
Auburn, MI 48611

Entries must be postmarked by Friday, March 26th, 2021

Date of Nomination _____ Candidate Name _____

School _____ Home Address _____

City _____ Zip _____ Home Phone _____

School Phone _____ Candidate for: Band Orchestra
(Circle One)

Please complete the above form and mail it along with the following page for the **“Candidate Resume and Statement of Support.”** You must use only the area inside the box for the “Candidate Resume and Statement of Support.”

Candidate Resume and Statement of Support

Please include all qualifying information when writing this statement **IN THIS SPACE:**

Application to Host a MSBOA District V Festival

Application should be made to the President as soon as possible since sites will be made at the Spring General Membership Meeting.

This is an application to host: (one application per festival)

- | | |
|--|---|
| _____ High School Marching Band Festival | _____ Senior High Solo and Ensemble |
| _____ Junior High Solo and Ensemble | _____ Band and Orchestra Festival (1 st Weekend) |
| _____ Middle/High Band All-Star | _____ Band and Orchestra Festival (2 nd Weekend) |
| _____ Middle School Orchestra All-Star | _____ All-State Auditions |

Director's Name _____
Home Address _____
City _____ State **Michigan** Zip _____
Home Phone _____ Best Time _____

School Address _____
City _____ State **Michigan** Zip _____
School Phone _____ Best Time _____

Solo and Ensemble: Include a map of your school floor plan and a map to the school.

Each performance section needs a sound barrier so that sounds do not interfere with other nearby performing rooms. Each performance room needs to have a warm-up room. These do not have to have sound barriers – except from performance rooms.

NUMBER OF SECTIONS YOU COULD HOST? _____ NUMBER OF PIANOS YOU COULD PROVIDE? _____

Band and Orchestra: Include a map of your school floor plan and a map to the school. Please describe your facilities.

WARM UP ROOM _____
PERFORMANCE ROOM _____
SIGHT READING ROOM _____

Marching Band: Include a map to your school and a field area map showing access routes. Describe your facilities, include warm up areas and press box.

We hereby agree to host the requested festival if approved by the MSBOA District V Executive Board and membership. The date(s) have been reserved on our district facilities use calendar and there are no conflicts in our school on the date(s) requested. We also agree to notify all schools and directors assigned to our site of their schedule at least two weeks prior to the festival date. Receipts for MSBOA member meals and expenses must be returned to the **MSBOA District V Treasurer within 45 days after the festival.** District V will provide one paid entry to the current years Band and Orchestra Festival for each festival hosted. **MSBOA District V shall not be held financially liable for any building operational, rental and/or maintenance expense fees.**

_____ Director's Signature	_____ Date
_____ Principal's Signature	_____ Date

DISTRICT MARCHING BAND FESTIVAL ENTRY FORM

Festival Date: **Oct 7th, 2019** Entry Deadline: **September 18th, 2019**
Rain Date: **Oct 14th, 2019** Entry Fee: \$ 75.00
Late Deadline: **Sept 25th, 2019** Late Fee: \$ 25.00
Site: Willman Field, Owosso Payable to: MSBOA District V TREASURER

CHECKS MUST BE ENCLOSED WITH THIS APPLICATION!

NAME OF SCHOOL _____
SCHOOL ADDRESS _____
DIRECTOR'S NAME _____
SCHOOL PHONE () _____ HOME () _____
BEST TIME TO CALL SCHOOL _____ HOME _____
MSBOA CLASSIFICATION _____ ENTERING CLASS _____

*****SEE MSBOA STATE YEARBOOK FOR FESTIVAL RULES AND GUIDELINES*****

PROGRAM INFORMATION

NAME OF BAND _____
NAME OF DIRECTOR(S) _____
OTHER INSTRUCTORS _____
DRUM MAJOR(S) _____
NUMBER OF PARTICIPANTS IN THE GROUP _____

MUSICAL SELECTIONS

(Indicate how you would like to have them listed in the program)

NOTE: By completing and signing this form, you are committing your school to join the MICHIGAN SCHOOL BAND AND ORCHESTRA ASSOCIATION (MSBOA) for current school year.

(Principal's Signature)

(Director's Signature)

RETURN THIS FORM ALONG WITH THE \$75.00 ENTRY FEE POSTMARKED BY **September 18th, 2019 TO:**

Chris O'Connell
Marching Festival
1301 Eastlawn
Midland, MI 48642

Cell Phone: (989) 859-8851

District V MSBOA Schedule of Events 2020-2021

Event	Date	Application Deadline	Location	Officer/Chairperson
Fall Meeting -7pm	September 14, 2020	NA	ZOOM	Jeanine Ignash
Marching Band Festival			St. Johns	Chris O'Connell
Rain Date for Marching Festival			St. Johns	Chris O'Connell
All State Auditions	Oct. 24 & 25, 2020	October 1, 2020	ONLINE	Heidi Schlosser
JH/MS Solo and Ensemble Festival	May 8, 2021	March 5, 2021	Bay City Western Middle School	Eric Attard
Winter Meeting -5:30 p.m. dinner -7:00 p.m. meeting	January 11, 2021	NA	Rustic Inn – St. Charles	Heidi Schlosser
HS Solo and Ensemble Festival	February 13, 2021	December 4, 2020	St. Johns HS	Eric Attard
District Band and Orchestra Festival-1 st Weekend	March 5 & 6, 2021	January 22, 2021 (registration opens January 4, 2021)	Bay City Western HS, Perry HS	Eric Clauder
District Band and Orchestra Festival-2 nd Weekend	March 12 & 13, 2021	January 22, 2021 (registration opens January 4, 2021)	Frankenmuth, St. Johns	Eric Clauder
Band All Star Weekend	April 17, 2021	February 5, 2021 (nominations + \$20) March 12, 2021 (registration fee)	Bay City Central HS	Chelsea VanderGraaff
Spring Meeting -5:30 p.m. dinner -7:00 p.m. meeting	April 26, 2021	NA	Spencers Route 46 - Saginaw	Heidi Schlosser

