

September 2008

Members and Colleagues,

The Executive Board of District 5 hopes this packet of forms and information will make your school year go more smoothly. We have included all of our district activities, their dates, locations, and chair people.

When entering students in a festival, remember that all District Solo and Ensemble as well as District Band and Orchestra Festivals **MUST** be entered **ONLINE**. Appropriate entry fees must be sent, along with the printed invoice that includes your principal's signature, postmarked by the deadline stated in the Handbook in order to avoid being disqualified from festival participation. We strongly recommend sending via registered mail so there is a confirmation of receipt. Always keep a copy of your entry forms for yourself.

If you find yourself in doubt, do not hesitate to call a member of the Executive Board. We are here to help you.

Garret Ernst	President
Ed Turner	Vice-President for Band and Orchestra
Doug Lull	Vice-President for Solo and Ensemble
Heidi Schlosser	Vice-President for Workers
Karen Viele	Vice-President for Orchestral Activities
Jo Ann Gross	Secretary
Mike Bentley	Treasurer
Roger Stevens	Past President

Michigan School Band and Orchestra Association

District V

2008-2009

District Handbook

Topics/Items Covered in this Packet

- List of District Officers and Chair People
- Important District Dates
- District Marching Band Festival Entry Form
- Junior High All Star Information
- Worker Preference Form
- Solo and Ensemble Festival Information
- Solo and Ensemble On-Line Registration Directions
(found in MSBOA Yearbook)
- Band and Orchestra Festival Information
- Band and Orchestra On-Line Registration Directions
(found in MSBOA Yearbook)
- Video Library Information and Catalog
- Teacher of the Year Form
- District V Constitution and By-Laws
- Operational Policies
- Application to Host a District V MSBOA Festival

District V, MSBOA Officers 2007-2008 & List of Committee Chairs

President: Garret Ernst
(2nd Term, expires 2009)
Home Address: 4292 Benjamin Rd.
Perry, MI 48872
Home Phone: (517) 468-2031
School: Perry School Schools
School Phone: (517) 625-0051
e-mail: ernstg@perry.k12.mi.us

1st Vice-President for B & O: Ed Turner
(2nd term, expires 2010)
Home Address: 7201 Bancroft
Bancroft, MI 48414
Home Phone: (989) 634-5682
School: Durand Schools
School Phone: (989) 288-8732
e-mail: turner@durand.k12.mi.us

2nd Vice-President for S & E: Doug Lull
(1st term, expires 2009)
Home Address: 2099 Avalon Circle
Bay City, MI 48708
Home Phone: (989) 714-5887
School: Bay City John Glenn High School
School Phone: (989) 684-7510 ext. 283
e-mail: doug_lull@yahoo.com

3rd Vice-President for Workers: Heidi Schlosser
(1st term, expires 2010)
Home Address: 3292 Paulan Dr.
Bay City, MI 48706
Home Phone: (989) 684-9218
School: Auburn Bay City Western HS and MS
School Phone: (989) 662-4489 ext. 6195
e-mail: schlosserh@bcschools.net

4th Vice-President for Strings: Karen Viele
(1st term, expires 2009)
Home Address: 851 Rosewood Blvd.
Midland, MI 48640
Home Phone: (989) 837-1535
School: Midland Dow HS & Midland Jefferson MS
School Phone: (989) 923-3926
e-mail: vieleks@mps.k12.mi.us

Secretary: Jo Ann Gross
(2nd Term, expires 2009)
Home Address: 3750 W. Wing
Mt. Pleasant, MI 48858
Home Phone: (989) 560-3107
School: Shepherd Schools
School Phone: (989) 828-6601 ext. 4427
e-mail: jagross@edzone.net

Treasurer: Mike Bentley
(expires 2009)
Home Address: 11717 Lennon Rd.
Lennon, MI 48449
Home Phone: (810) 621-3041
School: Byron Schools
School Phone: (810) 266-4620
e-mail: d5mjb53@yahoo.com

Past President: Roger Stevens
Home Address: 5012 Farnsworth Dr.
Midland, MI 48642-3293
Home Phone: (989) 832-9403
School: Midland Northeast Middle School
School Phone: (989) 923-5772
e-mail: rs.percussion@gmail.com

Committee Chairs

Elementary-Iris Haynes
F.I.C.-Jo Ann Gross
Marching Band-Roger Stevens
Music Ed-Craig Heydenburg
Member Emeritus-Roger Stevens
Youth Arts-Kristy Keenan

District V MSBOA Schedule of Events 2008-2009

Event	Date	Application Deadline	Location	Officer
Fall Meeting -5:30 p.m. dinner -7:00 p.m. meeting	September 8 th , 2008	NA	Buck's Run, Mt. Pleasant	Garret Ernst
Marching Band Festival	October 13 th , 2008	September 26 th , 2008	Owosso High School, Owosso	Roger Stevens
Rain Date for Marching Festival	October 20 th , 2008	September 26 th , 2008	Owosso High School, Owosso	Roger Stevens
Winter JH/MS Solo and Ensemble Festival	December 6 th , 2008	October 13 th , 2008	Perry High School, Perry	Doug Lull
Winter Meeting -5:30 p.m. dinner -7:00 p.m. meeting	January 12 th , 2009	NA	Jake's Old Town, Saginaw	Garret
Junior High All Star Band	January 17 th and 18 th , 2009	November 28 th , 2008	TBA	Heidi Schlosser
HS Solo and Ensemble Festival	February 21 st , 2009	December 8 th , 2008	Owosso High School, Owosso	Doug Lull
District Band and Orchestra Festival-1 st Weekend	March 6 th and 7 th , 2009	November 14 th , 2008	Perry, Bay City Western, and Midland Central	Ed Turner
District Band and Orchestra Festival-2 nd Weekend	March 20 th and 21 st , 2009	November 14 th , 2008	Perry, St. Johns, and Owosso (if needed)	Ed Turner
Spring JH/MS Solo and Ensemble Festival	April 18 th , 2009	February 20 th , 2009	Alma	Doug Lull
Spring Meeting -5:30 p.m. dinner -7:00 p.m. meeting	May 4 th , 2009	NA	Lefty's Steakhouse, Owosso	Garret Ernst

District V MSBOA Junior High All Star Band Information

1. The All-Star Band Weekend is Saturday, January 17th and Sunday, January 18th, 2009.
2. It will be held at _____, _____, Michigan.
3. Five to ten students (depending upon director response) will be chosen from each participating school.
4. A selection committee will meet to decide on the instrumentation and numbers for the All-Star Band. There will be two (2) bands – one primarily A/B and one C/D.
5. Placement of chairs and the selection of soloists will be at the director's discretion.
6. Students will practice on Saturday (lunch will be provided at no cost), have some social time, and give a concert Sunday afternoon.
7. Overnight housing will NOT be provided by the host school. Information on motels will be made available.
8. A director's Jazz Band will rehearse Saturday afternoon, so be sure to respond to the questions pertaining to that. The Jazz Band performs at the concert on Sunday.
9. In order for your students to participate, you must fulfill a work assignment. You must help with the sectional and full rehearsals on Saturday.
10. **Complete the online application (15 NAMES IN ORDER OF PLAYING ABILITY) no later than Friday, November 28th, 2008. As soon as you receive the confirming e-mail, have your Principal sign it and mail to the host, _____.**
11. **Your confirming e-mail, signed by your principal, that you will be sending in, MUST BE accompanied by a \$50.00 School Entry Fee.**

What is District V Junior High All Star Band?

For the last 38 years, the membership of District V has taken turns hosting the JH/MS All-Star Band weekend. It was designed as an event to honor some of our most accomplished younger musicians, while at the same time, exposing them to outstanding conductors and fellow performers. It has become a highlight of yearly schedules.

As a conductor of a middle school or junior high band, you will be asked to nominate your top fifteen instrumentalists before November 28th, 2008. This nomination procedure is done On-Line at the District Web Site. This list will then be used to select all of the students for two performing bands. Please, no 6th graders and no 9th graders, unless they are a permanent part of your 7th and 8th grade band program. The selection process will take place in early January and your school will be notified as to how many and which students were selected to attend. The number depends on the number of participating schools.

On Saturday, January 17th, 2009, students and directors will meet at a hosting school, TBA, early in the morning for sectionals. Afterwards, students will proceed to their full band rehearsals. Lunch will be provided free for all students and directors. After lunch, while the students are in rehearsal, the Director's Jazz Band will assemble for another year of lip biting and ear straining as we practice for Sunday's gig between the two bands. Each school's director needs to make arrangements for the student's overnight accommodations, whether returning home or staying in a local motel.

Sunday afternoon, the two bands will again assemble for last minute preparations and the public will be invited to witness a spectacular concert event. The Director's Jazz Band will perform between groups, so bring your AX!!! The district charges a \$3.00 admission at the door. After the concert, the students are free to return to their homes.

Where do you fit into this process? Three places. In order to have your students partake of this great weekend, you must fill out and send in the appropriate recommendation forms, confirming e-mail, and \$50.00 school fee. You must also be present on Saturday to assist with rehearsals. And, you are cordially invited to participate in the Jazz Band and show the kids you can still "cut it."

Saturday, January 17th, and Sunday, January 18th, 2009

Solo and Ensemble Festival Information Page

District V Solo and Ensemble Festival Dates and Locations:

SENIOR HIGH

Saturday, February 21st, 2009 Owosso High School

JUNIOR HIGH

Saturday, December 6th, 2008 Perry High School

Saturday, April 18th, 2009 Alma High School

*******ALL ENTRIES MUST BE DONE ON-LINE*******

Deadlines (Postmark) for Entries:

SENIOR HIGH: December 8th, 2008

JUNIOR HIGH: Winter: October 13th, 2008
Spring: February 20th, 2009

Festival Fees: Make check payable to **TREASURER, DISTRICT V MSBOA** (no P.O.'s or "promises" will be accepted).

Type of Event	Fee	Type of Event	Fee
Piano Solo	\$15.00	Quintet	\$25.00
Solo	\$14.00	Sextet	\$30.00
Duet	\$16.00	Septet	\$35.00
Trio	\$21.00	Octet	\$40.00
Quartet	\$24.00	Chamber Ensemble	\$5.00 per person

Mail completed application, computer forms and check to:

Doug Lull
3201 Kiesel Rd.
Bay City, MI 48706

Reminder: Medal Awards are included in the entry prices. No additional monies are needed to purchase Medals.

Complete rules and information can be found in the MSBOA 2008-2009 Yearbook. As a qualifying festival, **the District must observe all State rules as found in the Yearbook.**

Note: Junior High events must be a minimum of 1 _ minutes in length.
Senior High events must be a minimum of 2 minutes in length.

Solo and Ensemble Information-Page 2

The following are some of the rules which are commonly the cause of misunderstandings, please go over them carefully:

1. A student may enter a maximum of three(3) events. If a student enters more than one solo, the solos must be on different instruments. Students may perform in Chamber Ensembles in addition to the above.
2. In the high school and junior high festivals, performers will be allowed 6 minutes for setting up, tuning, and playing the event. The adjudicator will have an additional two(2) minutes for comments and completing the sheet.
3. Solos need not be memorized.
4. Repeats, D.C.'s, or D.S.'s may NOT be added to the music to meet minimum time requirements.
5. Each event MUST provide the adjudicator with an ORIGINAL copy of the solo or an ORIGINAL Full Score (aligned) of an Ensemble, with every measure numbered, or no rating will be given. Check the Yearbook for details.
6. If an accompanying piano part is published for an event, it MUST be played as part of the performance or no rating will be given.
7. Ensembles MUST perform with ONE PERSON per part as defined by the score.
8. Chamber Groups do not have to play music from any designated list – free selection is permitted. Note the minimum and maximum time limits listed for Chambers in the Yearbook. However, any chamber music that is taken from the MSBOA “Suggested List” meets all qualifications for performance, regardless of performance time.
9. All parts written for an ensemble must be played.
10. Sixth grade students are not allowed to participate in Solo and Ensembles.

11. (District Policy) Wear no School Identification (uniforms), please.
12. (District Policy) “Boom Boxes” are not allowed to be played at the festival.

Band and Orchestra Festival Information Page

District V Band and Orchestra Festival Dates and Locations:

March 6th and 7th, 2009: Perry, Auburn Bay City Western, and Midland Central

March 20th and 21st: Perry, St. Johns, and Owosso (if needed)

*******ALL BAND AND ORCHESTRA ENTRIES MUST BE COMPLETED ON-LINE*******

Deadline (Postmark) for ALL entry materials (including check): November 14, 2008

Festival Fees: Make checks payable to **TREASURER, DISTRICT V MSBOA**

All Junior High Ensembles	\$140.00
Senior High Class AA, A, and B	\$150.00
Senior High Class C and D	\$140.00

If you are hosting any District Festival this year, you are allowed to enter 1 group at no expense (2 groups if hosting a FULL SOLO AND ENSEMBLE FESTIVAL). All Star Band host also is allowed to enter one group at no expense.

Mail Completed application and check (no P.O.'s or promises) to:

Ed Turner
9575 E. Monroe Rd.
Durand, MI 48429

Rules and other information can be found in the MSBOA 2008-2009 Yearbook. As a qualifying festival, the District must observe all State rules as found in the current Yearbook.

Be sure to check the 2008-2009 MSBOA Basic Music List for required music lists. This can be found On-Line.

DO NOT FORGET YOUR WORK ASSIGNMENT!

Video Library

District Five has secured a number of video tapes that are available to the membership to use. The only expense will be the return postage. The video tapes will be sent in a mailer with a return address card. We suggest that the tapes be returned within a two week period. Simply contact Kathy Peretz, Midland HS, for the tapes you would like to use.
(peretzk@mps.k12.mi.us)

1. **Developing Woodwind Ensembles**-The University of Wisconsin-Madison Series-Featuring the WINGRA Woodwind Quintet. 1 Hour. Discusses the performance, rehearsal, awareness of other group members, breathing, body movement, pitch tendencies, articulation, blend and balance, style and interpretation.
2. **Developing Brass Ensembles**- The University of Wisconsin-Madison Series-Featuring the Wisconsin Brass Quintet. 1 Hour. Discusses the performance, concepts, ensemble leadership, articulation, balance, dynamics, style, attacks and releases, inner voices, intonation, character, interpretation and stage presence.
3. **Hill on Horn**- The University of Wisconsin-Madison Series-Featuring Douglas Hill. 1 Hour and 45 Minutes. Covers posture, breathing, embouchure, aperture, mouthpiece placement, dynamic ranges, practice tips, and several performances.
4. **Rabin on Strings (Vol. 1 & 2)**- The University of Wisconsin-Madison Series-Featuring Marvin Rabin. Vol. 1= 2 Hours. Vol. 2=1 Hour and 45 Minutes. Vol. 1 covers group teaching, starting students, literature. Specifics on the violin and the viola. Vol. 2 covers the end of the section on viola, the cello, and the bass.
5. **Sinta on Sax**- The University of Wisconsin-Madison Series-Featuring Donald Sinta. 2 Hours. Covers the beginning student, the concept, the strap, breathing, embouchure, attacks, intonation, vibrato, dynamics, tonguing, articulation, and range.
6. **Phillips on Tuba**- The University of Wisconsin-Madison Series-Featuring Harvey Phillips. 1 Hour and 30 Minutes. Covers the relationship of the tuba to the musical family, tone, range, embouchure, posture, personality, potential, the prospective tuba student, when should a student start and on what instrument, what can a teacher do to work for good sounds, the mouthpiece and several performances.
7. **Sewrey on Concert Percussion**- The University of Wisconsin-Madison Series-Featuring James Sewrey. 2 Hours. Covers the snare drum, mallet-keyboard instruments, timpani. Developing the independent single stroke, reading basic notation, rolls, alternating strokes and dampening techniques.
8. **Play the Clarinet**- Featuring Jack Brymer. No time listed. Takes the student step by step through the basic techniques required for good playing.
9. **Your Unlimited Potential**- Dr. Tim Lautzenheiser. 52 Minutes. Dr. Tim's presentation at the Bands of America Workshop.
10. **How the Brain Affects Teaching**- Featuring Bryant Poole. 36 Minutes. **A Pattern for Success**- Featuring Mike Davis. 1 Hour.
11. **Creativity for Directors**-Featuring Dr. Francis McBeth. 38 Minutes. **Personal Keys to Building a Champion Total Program**- Featuring Gary Green. 1 Hour.
12. **Think Big for Small Bands**- Featuring Steve Brockway. 1 Hour. **Let's Band Together**- 47 Minutes.

13. **Computer Basics for Band Directors-** A Bands of America Workshop featuring Den Snoeck and Charles Menghini. 48 Minutes.
14. **Dynamic Leadership for Bands Parts 1, 2, and 3-** Featuring Steve Broakway and the Spirit of Alberta Band. Each part is 1 Hour.
15. **Building Leadership Pt. 1-** Features George Parks of the Drum Major Academy. 37 Minutes. **Pt. 2-** Features Major Truman Crawford, Tim Lautzenheiser and Charles Menghini. 37 Minutes.
16. **Dr. Tim's Truths....About Band Directing-** Featuring Dr. Tim Lautzenheiser. 1 Hour, 17 Minutes.

Michigan School Band and Orchestra Association District 5

Operational Policies

1. **All MSBOA State policies, appearing in the Yearbook, will be considered District policies except where otherwise noted.**

2. **Festival Entry Deadlines:**

All District Festival applications must be postmarked or delivered to the District Officer by the deadline listed in the district handbook. A school that fails to meet the specified deadline date, for any reason whatsoever, may enroll in the festival for an extended limited time of one week by paying a \$25.00 per event late entry fee (for solo and ensemble festival, with a maximum of \$100.00 per school) or a \$100.00 per event late fee (for band and orchestra festival). The director must telephone the district festival chairman and inform him/her of the forthcoming application prior to the end of the extended limited week. The application must be postmarked or delivered to the appropriate address no later than the Friday following the original deadline.

In the case of an unscheduled school closing during the week immediately preceding the deadline, the deadline for assessing the late entry fee will be adjusted an equal number of days. The “extended” second week final deadline will not be adjusted. An administrator’s verification of the dates that the school was closed must accompany the application.

A festival application is acceptable when all on-line entry forms have been completed, an administrator has signed where appropriate, and the check is received.

Barring the late entry provision of one week, a school will not be allowed to enter a festival.

3. **Use of Student Teachers:**

District V recognizes the important role its members play in mentoring university student teachers. Participation in district activities while under the guidance of the supervising teacher is valuable experience. However, district festival work assignments are for the district member to fulfill. A student teacher will NOT be considered a suitable substitute for a district member. They can, and should, attend, observe, and may participate under their mentor’s direct supervision in tasks such as running a room and announcing ensembles.

4. Work Assignments:

Each district member, after entering students in a festival or district event such as All-Star Band, will be given a work assignment designed to promote the smooth operation of the festival. It is the member's responsibility to complete this assignment as outlined in the MSBOA Yearbook. (See MSBOA Festival Worker Policy.)

This includes attendance at the worker meeting held at the festival site. Failure to fulfill this work assignment will result in disciplinary action against the member.

5. District 5 Junior High All-Star Band

The Junior High All-Star Band selection committee will consist of the host, the two conductors, the district Past President, and two members at large, appointed by the district President.

Application to Host a MSBOA District V Festival

Application should be made to the President as soon as possible since sites will be made at the Spring General Membership Meeting.

This is an application to host: (one application per festival)

- | | |
|--|---|
| _____ High School Marching Band Festival | _____ Band and Orchestra Festival (1 st Weekend) |
| _____ Junior High Solo and Ensemble (Winter) | _____ Band and Orchestra Festival (2 nd Weekend) |
| _____ Junior High All-Star | _____ Junior High Solo and Ensemble (Spring) |
| _____ Senior High Solo and Ensemble | |

Director's Name _____
Home Address _____
City _____ State **Michigan** Zip _____
Home Phone _____ Best Time _____
School Address _____
City _____ State **Michigan** Zip _____
School Phone _____ Best Time _____

Solo and Ensemble: Include a map of your school floor plan and a map to the school.

Each performance section needs a sound barrier so that sounds do not interfere with other nearby performing rooms. Each performance room needs to have a warm-up room. These do not have to have sound barriers – except from performance rooms.

NUMBER OF SECTIONS YOU COULD HOST? _____ NUMBER OF PIANOS YOU COULD PROVIDE? _____

Band and Orchestra: Include a map of your school floor plan and a map to the school. Please describe your facilities.

WARM UP ROOM _____
PERFORMANCE ROOM _____
SIGHT READING ROOM _____

Marching Band: Include a map to your school and a field area map showing access routes. Describe your facilities, include warm up areas and press box.

We hereby agree to host the requested festival if approved by the MSBOA District V Executive Board and membership. The date(s) have been reserved on our district facilities use calendar and there are no conflicts in our school on the date(s) requested. We also agree to notify all schools and directors assigned to our site of their schedule at least two weeks prior to the festival date and return necessary information to the MSBOA District V officer(s) within one week after the festival. In return, District V will provide one paid entry to the current years Band and Orchestra Festival for each festival hosted (two entries for hosting a full Solo and Ensemble site of 12 sections or more or the Junior High All Star Band Weekend). **MSBOA District V shall not be held financially liable for any building operational, rental and/or maintenance expense fees.**

Director's Signature Date

Principal's Signature Date